



**OREGON STATE UNIVERSITY**

Forward completed form to:

Paul Geisey/Adcrafters  
3217 N.W. Yeon Ave.  
Portland, Oregon 97210

FAX: (503) 248-0048

## Business Card Request Form

Minimum order is 125 cards. Order in units of 125, 250, 375, 500, or 1000 cards.

*Please attach sample if reordering.*

Exact repeat of previous order

Repeat of previous order with changes

New order

Quantity \_\_\_\_\_ Account # \_\_\_\_\_ Contact Person \_\_\_\_\_

### Required Information:

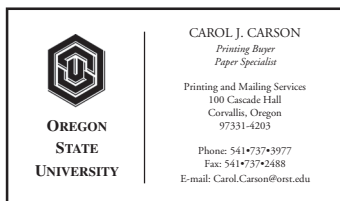
1. Individual's name (including degree if desired) as it is to appear on the card \_\_\_\_\_
2. Individual's title and/or academic rank as it is to appear on the card \_\_\_\_\_
3. College or department or office name \_\_\_\_\_
4. Room number and OSU building name (or street address if off-campus) \_\_\_\_\_
5. City, state, and 9-digit zip code \* \_\_\_\_\_
6. Office telephone number with area code \_\_\_\_\_
7. Home phone number with area code \_\_\_\_\_
8. Fax number with area code \_\_\_\_\_
9. E-mail address \_\_\_\_\_
10. Internet address \_\_\_\_\_
11. Bitnet address \_\_\_\_\_
12. Telex number \_\_\_\_\_

\* U.S. Post Office requires 9-digit zip code for all campus addresses.

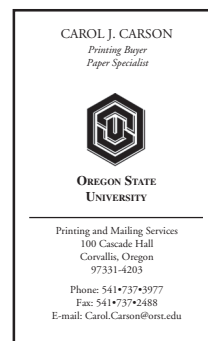
OSU business cards can only be printed one-sided except for foreign language on reverse side.

Two versions of the card are available. Please indicate which version you want by checking the appropriate box below. (These samples are not actual size.)

Horizontal



Vertical



Job # \_\_\_\_\_