



MAILING SERVICES ORDER FORM

OSU PRINTING & MAILING SERVICES
QUESTIONS? CALL 737-3508

Please Place Bar Coded Sticker Here

Name _____ (Required) Date _____

Phone _____ (Required)

U.S. MAIL

- 1st Class Mail
- Priority
- Package Services
 - Parcel Post
 - Media
 - Library

Contents of Package: _____

INTERNATIONAL MAIL

- Air Mail (letters & packages)
- Global Priority

A customs certificate is required on all packages.

Contents must be identified: _____

Gift?: _____

Value \$: _____

SPECIAL SERVICES

- Express Delivery
- Certified only
- Certified with return receipt
- Insured

Contents: _____

Declared Value \$: _____

- Signature Confirmation
- Registered Only
- Registered with return receipt